



# MAHARASHTRA NATIONAL LAW UNIVERSITY, AURANGABAD

Date: 1-8-2021

## Notification on Refund Policy - Students' Fees

### (For the NEW ADMISSIONS in Academic Year 2021-22)

A Notification has been issued by University Grants Commission in October 2018, advising that a standard operating procedure is to be followed in the matters related to refund of fees in the event of student's withdrawal from the programme. Further guidance has been taken from "UGC Guidelines on Examinations and Academic Calendar in view of the COVID-19 Pandemic - July, 2021". As per the same, the University adopts the following Refund Policy, which will be effective for the current Academic Year being 2021-22.

#### REFUNDS:

A	TIER	Point of time when notice of withdrawal of admission is received by the University	Refund of fees
	1	Cancellation of admissions/ migration of students, up to <b>31<sup>st</sup> October 2021</b> for this very session as special case.	Full Refund (Zero cancellation charges)
	2	Cancellation/withdrawal of admissions up to <b>31<sup>st</sup> December 2021</b>	Full Refund after deduction of Rs. 1000/- as processing fee.
	3	Cancellation/withdrawal of admissions from <b>01<sup>st</sup> January 2022</b> onwards	No Refund of fees
<b>B</b>	Fees will be refunded to the eligible student within 15 days from the date of receiving <b>an application in writing</b> from him/her in this regard. (In case any clarification is sought or incomplete applications etc, the time period of 15 days will be counted from the date of submission of final completed application, clarification etc.)		
<b>C</b>	Advance intimation of seeking refund be sent to <b>admission2021@mnlua.ac.in</b> from the mail ID registered with University, giving the following details: 1. Name 2. Course 3. Roll No. 4. Mobile Number 5. Fee Amount Paid 6. Transaction ID and Date of Transaction (Attach receipt/screenshot/proof if any) 7. Reason for cancellation / withdrawal. 8. Bank details of Student / parent (scan of cheque can also be given)		

Kanchanwadi Campus, Beside Chatrapati Raje Sambhaji Sainaki School, Nath Valley Road,  
Kanchanwadi, Aurangabad, Maharashtra – 431001

E-mail : [mnluaurangabad@gmail.com](mailto:mnluaurangabad@gmail.com), Website : [www.mnlua.ac.in](http://www.mnlua.ac.in)



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The application will have to be addressed to

**The Registrar,  
Maharashtra National Law University Aurangabad,  
Gat No. 19, Nath Valley Road, Near Sambhaji Sainik School,  
Kanchanwadi, Aurangabad-431005**

in hard-copy and has to be submitted personally or through courier / speed post / Registered Post etc. **so as to reach within 5 working days from the date of email.**

**-Sd-  
Finance Officer**

**-Sd-  
Registrar I/c**